Familiarization Programmes imparted to Independent Directors during the Financial Year 2019-20

Topic of Familiarisation	Name	Number of	Number of	Cumulative Number	Cumulative
Programme		Programmes	Hours Spent	of Programmes	Number of
		Attended		Attended as on	Hours Spent as
				31.03.2020*	on 31.03.2020*
Programme was held at the Head	Mrs. Richa Bhartiya	1	0.5	6	3.0
office of the Company at	Mr. Jyotirindra Nath	1	0.5	6	3.0
Gorakhpur, U.P. by Mr. Tarun	Dey				
Kumar Rathi, Company Secretary	Mr. Ashtbhuja Prasad	1	0.5	1	0.5
on statutory compliances including	Srivastava				
duties, responsibilities, role and					
liabilities of Independent Director					
under regime of Corporate					
Governance Code and Companies					
Act, 2013.					
Programme was held at the Head	Mrs. Richa Bhartiya	1	0.5	7	3.5
office of the Company at	Mr. Jyotirindra Nath	1	0.5	7	3.5
Gorakhpur, U.P. by Mr. Sandip	Dey				
Kumar Agarwal, Chief Financial	Mr. Ashtbhuja Prasad	1	0.5	2	1.0
Officer on the performance of the	Srivastava				
Company during the year and	Mr. Dindayal Jalan	1	0.5	1	0.5
Internal Control System.					
Presentation by was held at the	Mrs. Richa Bhartiya	1	0.5	8	4.0
Head office of the Company at	Mr. Jyotirindra Nath	1	0.5	8	4.0
Gorakhpur, U.P. by Mr. Arnab	Dey				
Banerji, Company Secretary on the	Mr. Ashtbhuja Prasad	1	0.5	3	1.5
Scheme of Amalgamation	Srivastava				
approved by the Board of Directors					
and related aspect.					

^{*}Cumulative number of Programmes attended and Cumulative Number of Hours Spent are computed taking in to consideration the Programmes attended in the previous financial year(s).

Familiarization Programmes imparted to Independent Directors during the Financial Year 2018-19

Topic of Familiarisation	Name	Number Of	Number Of	Cumulative Number	Cumulative
Programme		Programmes	Hours	Of Programmes	Number Of
		Attended	Spent	Attended as on	Hours Spent as
				31.03.2019*	on 31.03.2019*
Programme was held at the	Mrs. Richa Bhartiya	1	0.5	4	2.0
Head office of the Company at	Mr. Jyotirindra Nath	1	0.5	4	2.0
Gorakhpur, U.P. by Mr. Tarun					
Kumar Rathi, Company	Mr. Prasant Kankrania	1	0.5	4	2.0
Secretary on statutory	Mr. Sandip Kumar	1	0.5	2	1.0
compliances including duties,					
responsibilities, role and					
liabilities of Independent					
Director under regime of					
Corporate Governance Code					
and Companies Act, 2013.					
Programme was held at the	Mrs. Richa Bhartiya	1	0.5	5	2.5
Head office of the Company at	Mr. Jyotirindra Nath	1	0.5	5	2.5
Gorakhpur, U.P. by Mr. Sandip	Dey				
Kumar Agarwal, Chief Financial	Mr. Prasant Kankrania	1	0.5	5	2.5
Officer on performance of the	Mr. Sandip Kumar	1	0.5	3	1.5
Company during the year and					
implementation of Enterprise					
Resource Planning (ERP)					
together with Internal Control					
System.					

^{*}Cumulative number of Programmes attended and Cumulative Number of Hours Spent are computed taking in to consideration the Programmes attended in the previous financial year(s).

Familiarization Programmes imparted to Independent Directors during the Financial Year 2017-18

Name	Number Of Programmes Attended	Number Of Hours Spent	Cumulative Number Of Programmes Attended as on 31.03.2018*	Cumulative Number Of Hours Spent as on 31.03.2018*
Mrs. Richa Bhartiya	1	0.5	31.03.2016	1.5
	1		3	
Mr. Jyotirindra Nath Dey	1	0.5	3	1.5
Mr. Prasant Kankrania	1	0.5	3	1.5
Mr. Sandip Kumar	1	0.5	1	0.5

Programme was held at the Head Office of the Company at Gorakhpur, U.P.

Mr. Sandip Kumar Agarwal, Chief Financial Officer of the Company presented detailed expansion plan of the Company, internal financial control, Indian Accounting Standards (Ind-AS) GST.

*Cumulative number of Programmes attended and Cumulative Number of Hours Spent are computed taking into consideration the Programmes attended in the previous financial year(s).

Familiarization Programmes imparted to Independent Directors during the Financial Year 2016-17

Name	Number Of Programmes Attended	Number Of Hours Spent	Cumulative Number Of Programmes Attended as on 31.03.2017*	Cumulative Number Of Hours Spent as on 31.03.2017*
Mrs. Richa Bhartiya	1	0.5	2	1.0
Mr. Jyotirindra Nath Dey	1	0.5	2	1.0
Mr. Prasant Kankrania	1	0.5	2	1.0
Mr. Mayank Daga	1	0.5	1	0.5

Programme was held at the Registered Office of the Company at Kolkata, W.B.

Brief presentation by Mr. Rajesh Upadhyaya, Company Secretary on regulatory compliances and presented financial management and planning and Operating Plans.

*Cumulative number of Programmes attended and Cumulative Number of Hours Spent are computed taking into consideration the Programmes attended in the previous financial year(s).

Familiarization Programmes imparted to Independent Directors during the Financial Year 2015-16

Name	Number Of	Number Of Hours	Cumulative Number	Cumulative Number
	Programmes	Spent	Of Programmes	Of Hours Spent
	Attended		Attended	
Mrs. Richa Bhartiya	1	0.5	1	0.5
Mr. Jyotirindra Nath Dey	1	0.5	1	0.5
Mr. Prasant Kankrania	1	0.5	1	0.5
Mr. Ramesh Kumar	1	0.5	1	0.5
Choudhary				

Programme was held at the Registered Office of the Company at Kolkata, W.B.

Presentation by Mr. Rajesh Upadhyaya, Company Secretary of the Company wherein financial management, future business planning and performance of Company the Company was discussed.