



GALLANTT METAL LIMITED

CIN: L27109WB2005PLC101553

Registered Office: 1, Crooked Lane, Second Floor, Room Nos. 222 & 223, Kolkata – 700069

Phone No. 033-40642189, Fax No. 033-40642189

Email: csgml@gallantt.com, Website: www.gallantt.com

NOTICE CONVENING THE EXTRA ORDINARY GENERAL MEETING OF THE MEMBERS OF GALLANTT METAL LIMITED

NOTICE

Notice pursuant to Section 101 & 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended from time to time.

To,

The Members of

GALLANTT METAL LIMITED

Notice is hereby given that pursuant to Section 101 & 108 of the Companies Act, 2013, read with Rule 20 of The Companies (Management and Administration) Rules, 2014, as amended from time to time, an Extra-ordinary General Meeting (EOGM) of the Equity Shareholders of the Company shall be convened and held for considering and, if thought fit, for passing the resolution set out below in relation to Shifting of Registered Office from Kolkata, West Bengal to National Capital Territory of Delhi (NCT of Delhi) and consequent amendment in Clause-II of Memorandum of Association of the Company.

Take further notice that in pursuance of the said notice, EOGM of the Equity Shareholders of the Company will be held at Bharatiya Bhasha Parishad, 36A, Shakespeare Sarani, 4th Floor, Kolkata – 700017 on Friday, 4th January, 2019 at 11.30 a.m. You are requested to attend the same.

An EOGM Notice along with Explanatory Statement and a Form of proxy is enclosed.

E-VOTING OPTIONS

Pursuant to Section 108 of the Companies Act, 2013 read with Rule 20 of The Companies (Management and Administration) Rules, 2014, as amended, we are pleased to offer E-Voting facility, as an alternate, to our members, which would enable them to cast their votes electronically, instead of voting physically on ballot papers. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (NSDL) for facilitating E-voting to the shareholders of the Company in order to enable them to cast their votes electronically, instead of voting physically on ballot papers. Instructions for voting electronically are printed in this Notice.

Take further notice that you may vote through e-voting or attend and vote at the said meeting in person or through proxy, provided that a proxy in the prescribed form, duly signed by you or your Authorized Representative, is deposited at the Registered Office of the Company at 1, Crooked Lane, Second Floor, Room nos. 222 & 223, Kolkata – 700069, West Bengal, India not later than 48 hours before the time of the aforesaid meeting.

The Scrutinizer shall submit his report to the Chairman of the Company upon completion of scrutiny, in a fair and transparent manner, of voting through E-Voting Platform and on Physical Ballot not later than 2 days from 4th January, 2019. The Chairman shall announce the results on or before 6th January, 2019.

The result of the voting will also be displayed on the Notice Board at the Registered Office of the Company and shall also be posted on the Company's website www.gallantt.com besides communicating the same to the Stock Exchanges.

ITEMS OF SPECIAL BUSINESS REQUIRING CONSENT OF MEMBERS:

Item No. 1. Shifting of Registered Office of the Company from the State of West Bengal to National Capital Territory of Delhi (NCT of Delhi).

To consider and, if though fit, to pass, the following resolution, as a **Special Resolution**:

“RESOLVED THAT pursuant to the provisions of Sections 12 and 13 and all other applicable provisions and relevant rules applicable, if any, of the Companies Act, 2013 and subject to approval of Regional Director/Central Government / any other competent authority as may be prescribed from time to time and subject to such permission(s), sanction(s) or approval(s) as may be required under the provisions of the said Act or under any other Law for the time being in force or any statutory modification(s) or amendment(s) thereof, the consent of the members be and is hereby accorded for shifting of the Registered Office of the Company from the State of West Bengal to NCT of Delhi and that Clause II of the Memorandum of Association of the Company be substituted by the following Clause:

“The Registered Office of the Company will be situated in the National Capital Territory of Delhi”.

“RESOLVED FURTHER THAT upon the aforesaid Resolution becoming effective, the Registered Office of the Company be shifted from 1, Crooked Lane, Second Floor, Room Nos. 222 & 223, Kolkata – 700069, West Bengal to GALLANTT HOUSE, I-7, Jangpura Extension, New Delhi – 110014 or such other address in the NCT of Delhi as the Board of Directors may decide from time to time”.

“RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, the Board of Directors be and is hereby authorised to do all such acts, deeds, filings, matters and things and execute all such deeds, documents, affidavit, confirmations, undertakings, instruments and writings as may be required, with powers on behalf of the Company to settle all questions, difficulties or doubts that may arise in this regard as the Board may in its sole and absolute discretion deems fit and delegate all or any of its powers herein conferred to any Directors(s), Officer(s) and /or the Consultant of the Company, if required, as it may in its absolute discretion deem it necessary or desirable.”

Item No. 2: Alteration in the Memorandum of Association of the Company with regard to change in Situation of the Registered Office Clause.

To consider and, if though fit, to pass, the following resolution, as a **Special Resolution**:

“RESOLVED THAT pursuant to Section 13 & 14 and other applicable provisions, if any, of the Companies Act, 2013, the Memorandum & Articles of Association of the Company be and is hereby altered, by substituting the clause II of the Memorandum of Association of the Company in place of the existing clause:

Clause II, The Registered office of the Company will be situated in the National Capital Territory of Delhi

Registered Office:

1, Crooked Lane,
Second Floor, Room Nos. 222 & 223,
Kolkata-700 069
Date: 14.11.2018
Place: Gorakhpur

For Gallantt Metal Limited

Tarun Kumar Rathi
(Company Secretary)

NOTES:

- 1) **Explanatory Statement under Section 102(1) of the Companies Act, 2013 is annexed.**
- 2) **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HER/HIM AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE FORM/ INSTRUMENT APPOINTING PROXY SHOULD, HOWEVER, BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY AT 1, CROOKED LANE, SECOND FLOOR, ROOM NOS. 222 & 223, KOLKATA – 700069 NOT LESS THAN FORTY EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING.**
- 3) A proxy form is enclosed herewith. A person can act as proxy on behalf of members not exceeding 50 (fifty) and holding in aggregate not more than 10 (ten) percent of the total share capital of the Company. Provided that a member holding more than 10 (ten) percent of the total share capital of the Company may appoint a single person as proxy and such person shall not act as proxy for any other member.
- 4) During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at anytime during the business hours of the Company, provided that not less than two days of advance notice in writing is given to the Company.
- 5) Where a body corporate which is a member of the company authorizes any person to act as its representative at the meeting of the members of the company, a copy of the resolution of the Board of Directors or other governing body of such body corporate authorizing such person to act as its representative at the meeting, and certified to be a true copy by a director, the manager, the secretary, or other authorised officer of such body corporate shall be lodged with the company at its registered office not later than 48 hours before the meeting.
- 6) A Minor shall not be appointed as a Proxy.
- 7) The proxy of a member, who is blind or incapable of writing may be accepted if such member has attached his signature or mark thereto in the presence of a witness who shall add to his signature his description and address, provided that all insertions in the proxy are in the handwriting of the witness and such witness shall have certified at the foot of the proxy that all such insertions have been made by him at the request and in the presence of the member before he attached his signature or mark.

- 8) The proxy of a member who does not know English may be accepted if it is executed in the manner given in point no. 7 above and the witness certifies that it was explained to the member in the language known to him, and gives the member's name in English below the signature.
- 9) Members/Proxies should fill in the Attendance Slip for attending the Meeting and bring their Attendance Slips. All the persons attending the Meeting are advised to bring their original photo identity cards for verification.
- 10) The notice is being sent to all the members, whose names appeared in the register of members/ Record of Depositories on 30th November, 2018. Voting rights shall be reckoned on the paid-up value of the shares registered in the name of the member as on 28th December, 2018.
- 11) All alterations made in the form of the proxy should be initialed.
- 12) The Statements pursuant to the provisions of Section 102 of the Companies Act, 2013 in respect of Item Nos. 1 & 2 are enclosed herewith and forms an integral part of this Notice.
- 13) The route map to the venue of the Meeting is enclosed herewith and forms an integral part of the notice and Rabindra Sadan Metro Station is a prominent location near the venue of the Meeting.
- 14) In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
- 15) Members who hold shares in electronic form are requested to write their DP ID and Client ID numbers and those who hold share(s) in physical form are requested to write their Folio Number in the Attendance Slip for attending the Meeting to facilitate identification of membership at the Meeting.
- 16) The voting rights of shareholders shall be in proportion of the shares held by them in the paid up equity share capital of the Company as on the cut off date i.e. 28th December, 2018 as per the Register of Members of the Company.
- 17) In accordance with the provisions of Section 108 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the business proposed for the ensuing Members' Meeting, may be transacted through electronic voting system provided by NSDL and the Company is providing facility for voting by electronic means ("e-voting") to its members. Resolution(s) passed by members through e-voting is / are deemed to have been passed as if they have been passed at the ensuing Members' Meeting.
- 18) The Company has engaged the services of National Securities Depository Limited ("NSDL") to provide e-voting facilities and for security and enabling the members to cast their vote in a secure manner.
- 19) It may be noted that this e-voting facility is optional. The e-voting facility will be available at the link <https://www.evoting.nsdl.com/> during the following voting period.
Commencement of e-voting: From 9.00 a.m. of Tuesday, 1st day of January, 2019
End of e-voting Upto at 5:00 p.m. of Thursday, 3rd day of January, 2019
E-voting shall not be allowed beyond 5.00 p.m. of Thursday, 3rd day of January, 2019
During the e-voting period, Members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date may cast their vote electronically. The cut-off date for the limited purpose of e-voting is Friday, 28th December, 2018.
- 20) The login ID and password for e-voting along with process, manner and instructions for e-voting is being sent to the members who have not registered their e-mail IDs with the Company along with physical copy of the notice.
- 21) Those members who have registered their e-mail IDs with the Company / their respective Depository Participants are being forwarded the login ID and password for e-voting along with process, manner and instructions by e-mail.
- 22) The Company has, in compliance with Rule 20 of the (Management and Administration) Rules, 2014, appointed Mr. Tanmay Kumar Saha, Company Secretary in Practice having Membership (ICSI Membership No. F8847 and CP No. 11918), as the Scrutinizer (as consented to be appointed as Scrutinizer) for conducting the electronic process in a fair and transparent manner.
- 23) Members are requested to intimate immediately any change in their address or other mandates to their Depository Participants with whom they are maintaining their demat accounts. The Company or its Registrar and Transfer Agent cannot change mandates for shares in electronic form.
- 24) Non-resident Indian Members are requested to inform the Company's Share Registrar – Niche Technologies (P) Limited immediately for:
 - (a) the change in the residential status on return to India for permanent settlement; and

- (b) the particulars of the bank account(s) maintained in India with complete name, branch, account type, account number and address of the bank, if not furnished earlier.
- 25) Members holding shares in single name and physical form are advised to make nomination in respect of their shareholding in the Company. The nomination form can be obtained from the Company's Registrar.
- 26) Members who have not registered their e-mail addresses so far are requested to register their email addresses so that they can receive the Annual Report, Notices of the Meetings and other communication from the Company electronically.
- 27) The soft copy of the Notice is also available at the website of the Company i.e. www.gallantt.com. The soft copy of the Notice is also available at the website of the Stock Exchanges i.e. www.bseindia.com and www.nseindia.com.
- 28) Members may contact Mr. Tarun Kumar Rathi, Company Secretary (email: csgml@gallantt.com, Contact No: +033-40642189), for any grievances connected with voting by electronic means at the Registered Office of the Company at 1, Crooked Lane, Second Floor, Room Nos. 222 & 223, Kolkata – 700069, West Bengal, India.
- 29) In addition to the providing of E-Voting facility, the Company is convening a physical Meeting of the shareholders of the Company on Friday, 4th January, 2019 at 11.30 a.m. at Bharatiya Bhasha Parishad, 36A, Shakespeare Sarani, 4th Floor, Kolkata – 700017 for obtaining their approval to the said resolutions for shifting of Registered Office and consequent amendment in the Memorandum of Association.

30) PROCESS AND MANNER FOR MEMBERS OPTING FOR VOTING THROUGH ELECTRONIC MEANS:

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1 : Log-in to NSDL e-Voting system at <https://www.evoting.nsdl.com/>

Step 2 : Cast your vote electronically on NSDL e-Voting system.

Details on Step 1 is mentioned below:

How to Log-into NSDL e-Voting website?

- Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
- Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.
- A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.
Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
- Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

- Your password details are given below:
 - If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
 - If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need enter the 'initial password' and the system will force you to change your password.

- c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, your 'initial password' is communicated to you on your postal address.
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "**Forgot User Details/Password?**" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password?**" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.

Details on Step 2 is given below:

How to cast your vote electronically on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see the Home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.
2. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.
3. Select "EVEN" of company for which you wish to cast your vote.
4. Now you are ready for e-Voting as the Voting page opens.
5. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
6. Upon confirmation, the message "Vote cast successfully" will be displayed.
7. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
8. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/ JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to tanmayks@gmail.com with a copy marked to evoting@nsdl.co.in.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990 or send a request at evoting@nsdl.co.in

EXPLANATORY STATEMENT UNDER SECTION 102(1) OF THE COMPANIES ACT, 2013

Item Nos. 1 & 2

The Company was incorporated under the provisions of the Companies Act, 1956 in the State of West Bengal. As per Clause II of the Memorandum of Association, presently, the Registered Office of the Company is situated in Kolkata, West Bengal. It is proposed to relocate the Registered Office of the Company to "GALLANTT HOUSE", I-7, Jangpura Extension, New Delhi – 110014.

The shifting of Registered Office from Kolkata, West Bengal to Delhi will enable the Company to handle its business activities more efficiently and run its business more economically and conveniently. The shifting of the Registered Office as aforesaid is in the best interests of the company, its shareholders and all concerned. The proposed shifting will in no way be detrimental to the Interest(s) of any member of the public, employees or other associates of the Company in any manner whatsoever.

In terms of the provisions of Sections 12 and 13 of the Companies Act 2013 read with Rule 30 of the Companies (Incorporation) Rules, 2014 shifting of the Registered office from one State to another and alteration of Clause II of the Memorandum of Association requires the approval of Members by way of Special Resolution and further requires approval by Regional Director/Central Government.

The Board recommends the Resolution as set out above for approval of the members as Special Resolution.

A copy of the Memorandum & Articles of Association of the Company together with the proposed alternations as set out in the Resolution at Item Nos. 1 & 2 of the Notice is available for inspection by members at the Registered of the Company during business hours between 10:00 a.m. to 5:00 p.m. on all working days (except Saturdays, Sundays and Holidays) upto the date of announcement of the result of the Extra-ordinary General Meeting.

None of the Directors, Key Managerial personnel of the Company and their relatives are concerned or interested, financially or otherwise, in the said Resolution except as members of the Company.

Registered Office:

1, Crooked Lane,
Second Floor, Room Nos. 222 & 223,
Kolkata-700 069
Date: 14.11.2018
Place: Gorakhpur

For Gallantt Metal Limited

Tarun Kumar Rathi
(Company Secretary)

ROUTE MAP FOR VENUE OF EXTRA-ORDINARY GENERAL MEETING





GALLANTT METAL LIMITED

CIN: L27109WB2005PLC101553

Regd. Office: 1, Crooked Lane, Second Floor, Room Nos. 222 & 223, Kolkata - 700069

Telefax: +91 33 40642189, Email: csgml@gallantt.com, Website: www.gallantt.com

FORM NO. MGT-11

FORM OF PROXY

[Pursuant to Section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member(s)	
Registered Address	
E-mail ID	
Folio No. / *DP-ID & Client	

**Applicable for Investors holding shares in electronic form.*

I / We, being the member (s) of shares of the above named company, hereby appoint:

1.	Name:	Address:
	E-mail Id:	Signature:

Or failing him

2.	Name:	Address:
	E-mail Id:	Signature:

Or failing him

3.	Name:	Address:
	E-mail Id:	Signature:

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Extra-ordinary General Meeting of the Company, to be held on Friday, the 4th day of January, 2019 at 11.30 a. m. at Bharatiya Bhasha Parishad, 36A, Shakespeare Sarani, 4th Floor, Kolkata - 700 017, and at any adjournment thereof in respect of such resolution as is/are indicated below

Resolutions No.	Resolution(s)	For	Against
	Special Business		
1	Shifting of Registered Office of the Company from the State of West Bengal to National Capital Territory of Delhi (NCT of Delhi)		
2	Alteration in the Memorandum of Association of the Company with regard to change in Situation of the Registered Office Clause.		

Signed this day of 2018.



Signature of Shareholder

Signature of Proxy holder(s):

Notes:

- This form should be signed across the stamp as per specimen signature registered with the Company.
- This form of Proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting.**
- A proxy need not be a member of the Company.
- A person can act as proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- **This is only optional.** Please put a 'x' in the appropriate column against the resolutions indicated in the Box. If you leave the 'For' or 'Against' column blank against the resolution, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
- Appointing a proxy does not prevent a member from attending the meeting in person if he so wishes.
- In the case of joint holders, the signature of any one holder will be sufficient, but names of all the joint holders should be stated.



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Telefax: +91 33 40642189, Email: csgml@gallantt.com, Website: www.gallantt.com

ATTENDANCE SLIP

Extra-ordinary General Meeting, Friday, the 4th day of January, 2019 at 11.30 a.m. at
Bharatiya Bhasha Parishad, 36A, Shakespeare Sarani, 4th Floor, Kolkata - 700 017

Serial No.	
Registered Post No.	
Name of the Shareholder	
Address	
Joint Holders Name (If any)	
Registered Folio/DP ID & Client ID	
No. of Shares Held	
Name of the Proxy / Authorised Representative, if any	

I / We hereby record my / our presence at the EXTRA-ORDINARY GENERAL MEETING of the Company to be held on Friday, the 4th day of January, 2019 at 11.30 a.m. at **Bharatiya Bhasha Parishad, 36A, Shakespeare Sarani, 4th Floor, Kolkata - 700 017.**

Signature of Shareholder/Proxy/Authorised Representative

Note:

1. The Member/Proxy must bring this Attendance Slip to the Meeting, duly completed and signed, and hand over the same at the venue entrance.
2. **Please see the reverse side of this page for electronic voting particulars.**



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Telefax: +91 33 40642189, Email: csgml@gallantt.com, Website: www.gallantt.com

ELECTRONIC VOTING PARTICULARS

EVEN	User ID	PAN/Sequence/Password
110282		

The E-voting facility will be available during the following voting period:

Remote e-Voting Starts on	Remote e-Voting End on
Tuesday, January 01, 2019 at 9.00 a.m.	Thursday, January 03, 2019 at 5.00 p.m.

Please read the instructions mentioned in the Notes of the EOGM Notice before exercising your vote.